

**HIGHLAND HILLS MAINTENANCE COMMISSION**  
**Board of Trustees**

BOARD POLICY NO: 3-2

Dated: Jul 1992  
Last Revised: Dec 1998

(Notice: This Policy supersedes all previous HHMC Board actions related to this subject.)

**TITLE: PRESERVATION OF THE ENVIRONMENT:  
PARKING OF VEHICLES IN HIGHLAND HILLS;  
STORAGE/ PARKING OF RECREATIONAL VEHICLES**

**PRIMARY RESPONSIBILITY:** Community Environment Committee

**REFERENCES:**

- 1) HHMC Protective Covenants & Restrictions #9, 1983
- 2) HHMC By-laws, as amended Article XII, Section 7.

**PURPOSE:**

The developers of Highland Hills established strict standards in the governing documents which insure that the future residents would be assured of the quality neighborhood in which they invested. With this policy, the Board has provided additional guidance concerning general parking of vehicles, and the parking/storage of all recreational vehicles to clarify questions which have arisen.

**GENERAL PARKING:**

PC&R #9 states: No parking at any time shall be allowed on any of the roadways or easements. As provided in By-law Article XII, Section 7, this regulation expands the interpretation of PC&R #9 as follows:

No parking shall be allowed on any of the roadways or easements if it creates a problem or safety concern for any other HHMC resident. Overnight parking in the road easements is not allowed except during inclement weather.

**STORAGE AND PARKING OF RECREATIONAL VEHICLES:**

For the purposes of this document, the following definitions will apply:

A recreational vehicle is defined as:

a motor home; travel trailer, camper, boat with its transport trailer, and all other utility trailers.

Parking shall mean:

Leaving a recreational vehicle outside a garage on any property within Highland Hills boundaries.

Parking violations:

Occur when a recreational vehicle (as defined above) is parked in excess of 7 consecutive days or in excess of 50 days in one calendar year.

Vehicles must be stored elsewhere for at least 7 days before a new 7 day period begins.

Guest parking of a recreational vehicle on a member's property is allowed for no-more-than 14 consecutive days.

## **PROCEDURES:**

NOTE: At the discretion of the CEC, before a formal complaint about a given violation is received, the CEC may informally advise a property owner that a formal complaint may be filed. A suggested letter to be used in this informal transmission is attached.

1. Upon receipt of a written and signed complaint from a member of the Commission to the CEC the chairperson and/or a member of the committee will:

a) contact the Commission member in violation and verify the specifics of the complaint. Review the Board policy with the violator, covering specifically the purpose and fine portion of the policy.

b) authorize the necessary time for the owner to correct the situation, up to a maximum of 48 hours.

c) following the meeting with the owner, advise the Board President or his/her representative from the Board, of the incident, covering the date and time of the meeting, the expiration date and time that the vehicle must be removed from Highland Hills, and provide the President with the complaint letter.

2. If the vehicle has not been removed by the time allowed by the CEC member, the President or his/her representative will be informed. That individual will then inform the commission member that he/she is in violation of the policy and is subject to the fine involved.